Teachers shall report grades numerically in grade books, on report cards, and in the cumulative folders.

Teachers will evaluate student academic performance, grades 7-12, according to the group (level) placement of the student. Upon early indication of a student's unsatisfactory performance, the parents should be notified of the student's deficiency.

Report cards will be distributed each six weeks. Semester grades will be computed as follows: multiply each six week's grade by two (2), add the semester final, and divide by seven (7). The result will be a semester grade with a semester final weighted approximately 15%.

Students in grades 9-12 will receive credits and grade points by semester average. Each semester of work completed satisfactorily will count 1/2 unit. These units will be recorded on report cards and transcripts by semester. Semester grades in EOC tested courses will be adjusted and transcripted per Board Policy.

Students in grade 7 and 8 will receive credit on a yearly basis. This yearly average will be computed by adding the two semester grades and dividing by 2. If a high school course is taken in grade 7 or 8, graduation credits will be earned as in grades 9-12.

An adequate number of grades must be taken to fairly evaluate the student. A minimum of 6 grades per grading period is required. A six weeks exam or a unit exam may be administered as part of the final six weeks grade.

All senior high schools will administer a semester exam in every course offered in the curriculum except UIL competitive sports, grades 9-12.

A student's mark in academic areas will not be altered because of his behavior. Behavior will be marked under Citizenship on the grade report form. The symbols for marking citizenship are as follows:

- A - Excellent
- B - Satisfactory
- C - Improvement Needed
- F - Unsatisfactory

Plus or minus signs may be used with citizenship grades at the secondary level.

The secondary student's citizenship or conduct grade will be based on the following:

a. acceptance of responsibility  
   b. courtesy of speech and manners  
   c. dependability  
   d. respect for the rights of others  
   e. promptness  
   f. care of property  
   g. good use of time  
   h. following directions  
   i. observation of rules of behavior

EXEMPTIONS FROM FINAL EXAMS {BOARD POLICY EIAA (LOCAL)}

A junior or senior student may request an exemption from taking final examinations in any semester if the student:

• Has a grade average of 80 or above.
• Has no more than three absences in the semester in which the waiver is requested. This includes absences for illness or hospitalization.
• Has had no unexcused absences during the semester.
• Has not been assigned to in-school suspension or an alternative education program.

If the student elects to take the final examination, the examination grade shall be used to calculate the student's final grade for the semester only if the examination grade improves the final average.
PLAN FOR GRADING IN GRADES NINE THROUGH TWELVE

In keeping with the philosophy of the Arlington Public Schools, its plan of grouping, and its effort to provide a program to meet individual differences, the following weighted grade point system will be used for grades 9-12 to mark students who have varying abilities.

Grades 9 - 12

<table>
<thead>
<tr>
<th>Equivalent Numerical Values</th>
<th>Grade</th>
<th>Regular Level</th>
<th>Honors* Level</th>
<th>IDENTIFICATION CODES ON REPORT CARDS</th>
</tr>
</thead>
<tbody>
<tr>
<td>97 - 100</td>
<td>A+</td>
<td>12</td>
<td>15</td>
<td>INC - Incomplete</td>
</tr>
<tr>
<td>93 - 96</td>
<td>A</td>
<td>11</td>
<td>14</td>
<td>NC - No Credit</td>
</tr>
<tr>
<td>90 - 92</td>
<td>A-</td>
<td>10</td>
<td>13</td>
<td>P/F - Pass/Fail</td>
</tr>
<tr>
<td>87 - 89</td>
<td>B+</td>
<td>9</td>
<td>12</td>
<td>WD - Withdrawed</td>
</tr>
<tr>
<td>83 - 86</td>
<td>B</td>
<td>8</td>
<td>11</td>
<td>ABS - Attendance Policy</td>
</tr>
<tr>
<td>80 - 82</td>
<td>B-</td>
<td>7</td>
<td>10</td>
<td>X - GPA Exempt</td>
</tr>
<tr>
<td>77 - 79</td>
<td>C+</td>
<td>6</td>
<td>9</td>
<td></td>
</tr>
<tr>
<td>73 - 76</td>
<td>C</td>
<td>5</td>
<td>8</td>
<td></td>
</tr>
<tr>
<td>70 - 72</td>
<td>C-</td>
<td>4</td>
<td>7</td>
<td></td>
</tr>
<tr>
<td>Below 70</td>
<td>F</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
</tbody>
</table>

Grade Point Average = \( \text{Grade Points Earned} / \text{Number of Non-Exempt Classes Attempted} \)

GPA/EXEMPT OPTION
{Board Policy EIC (Local)}

1. GPA-exempt courses shall be limited to juniors and seniors who have maintained a GPA of a least 7.00.
2. Courses beyond the required 24 or 26 credits (the required third credit of Languages other than English on the Distinguished Achievement Graduation Plan may not be taken GPA Exempt) could be taken as GPA-exempt courses, but are limited to two courses per semester per student.
3. The student's intent to take a course on the GPA-exempt basis option must be declared within the first three weeks of each semester. This decision is final and cannot be rescinded.
4. The numerical grade earned on a GPA-exempt course shall be posted on the transcript with no grade points.
5. A third GPA exemption may be granted if applied to a third or fourth year course that is paired with another course in the same program.

Areas allowed for a third GPA exemption under this policy include band, choir, orchestra, and athletics.

*Includes Pre-AP / AP / IB
Rank in class shall be determined in accordance with the following provisions:

1. All courses taken in residence during the regular term for which the student receives a grade and counts towards graduation shall be included in computing class rank. Course grades receiving three units shall be included three times in the averaging.

2. All students shall be included in computing class rank.

For students from a foreign country or non accredited school, credits earned at their previous school will apply toward graduation requirements; however, those grades shall not be included in the computation of class rank.

For students coming from an accredited school within the United States, grades shall be recorded as they appear on the transcript. Grade points shall be awarded on the basis of the scale, if any, accompanying the transcript. If no scale is available, the District's scale shall be used.

All honor graduates will be determined at the end of the fifth six-week period of the senior year. Honor graduates will be students in the following categories of the senior class:

- Valedictorian - highest grade point average
- Salutatorian - second highest grade point average
- Summa cum laude - top 2 percent (includes valedictorian/salutatorian)
- Magna cum laude - top 10 percent
- Cum laude - top 20 percent

To be considered for summa cum laude honors, a student must have been enrolled for the final four semesters at the high school from which he or she is graduating.